



Board of Directors Meeting

March 22, 2019

CentraCare

Bennet room

10:00am-2:00pm

Attendees:

Chad Engstrom- President

Shannon Demgen-Past President

Jennifer Gryte-Secretary

Mandy Dobosenski-Treasurer

Lois Slick-Chapter Management

Paula Wokasch- Business Partner Liaison

Dave Mandel- Business Partner –Member at Large

Roxanne Hejhal- Communication and Marketing Director

Lisa Smude-Membership Director

Rachel Ask-Member at Large

Absent:

Brad Lindow-Salary Survey Committee


Chrissy Draper-Scholarship Coordinator

Jen Bahe-Education Director

Shelly Diener- Business Partner –Member at Large

Heidi Powell-Member at Large

AGENDA ITEM	DISCUSSION / DECISION / MOTION	PERSON RESPONSIBLE	ACTION/ DUE DATE
Call to Order and review of meeting minutes	Meeting called to order at 10:15 Meeting minutes- Paula made a motion to approve the meeting minutes and Rachael second the motion	Chad Engstrom	
Financial Report	<p>Total Assets as of 2/28/2019 is \$139,743.67 Net income as of 2/28/2019 is \$ -6,801.30 Checking account as of 2/28/2019 is \$95,670.39</p> <p>How do we invest this money back into our members? Discussion was had to add this to the member survey. Join me may be an option. This would be less than \$500 per year. Zoom was also a recommendation.</p> <ul style="list-style-type: none"> • Mandy has done some research on web broadcasting and is able to make a recommendation. 	Mandy Dobosenski	Dave will reach out to a couple banks and make sure we have the most operative CDs and are managing our finances to show due diligence.
	Old Business		
2019 Spring Conference	May 16-17, 2019	Shannon and Jennifer & Paula	
2019 Fall Conference	October 9-11th at Grandview Lodge Speakers are booked. Lockton and Kaplan will be speaking. There is a recruiting theme to this conference. Project sandwich will be the opening.	Lois, Chrissy & Paula	

Gallagher benefits survey	We have had 10 completed and 10 sitting out as opened. We need to do a push for attendance. Dave suggested maybe Gallagher reach out to those in the Healthcare niche.	Roxy and Chris	HHRAM will offer up a \$100 gift card for a participation drawing
	New Business		
Newsletter	Chad reviewed the newsletter. Moving forward we will move to three newsletter to make sure we are to a review of all goals. We will also use e-blasts for some of this.		
2019 Goal discussion	2019 Goals		
	Treasurer goal- Research bank to see if we can take credit cards for business partners and what that would cost HHRAM. Decrease credit card costs/fees, research bank options to see if there is a bank with better/less fees. Man	Mandy	No update
	Website update Roxy has been having weekly calls about the website and hoping to have it ready for the conference	Roxy, Mandy, Shelly, Dave	
	Template for Chapter Management-This would include what we have submitted in the past, what documents we used and where to find them.	Lois	Lois is working creating a document of what is needed for each section as she is completing the CM application
	Survey business partners and develop and implement plan by 3/31/2019 Paula sent this out on the 23 rd . We had 10 respondents.  scan.pdf	Paula	The survey data may be shared at the fall conference.

	Membership- Increase membership by 5% or 10 members. This includes diversifying our membership.	Lisa	Lisa is meeting with TEAM and is working an hour a week to attract new members. She will be looking by region and starting there. She will work with Dave to get some ideas or connections
	Review and update Job descriptions by September HHRAM Meeting-	Jennifer	Updated Treasurer, Communication Director, Business Partner Liasion, Scholarship Coordinator and Member at Large.
	Partner with another chapter for an education offering	Chad will help Jen B with this and talk with other chapter in our region and work at planning together	Jen B to connect with Sarah Fredrickson on HRCI and that process. Chad will reach out to Jen to discuss how to set up an education session with Kansas.
	Look at Chapter Management being a board role by August board meeting	Chad	Chad has a discussion with Karen from Kansas and that is what that chapter does. Karen is getting us some tools that may help with making that decision.
Updates			
Secretary	No Updates	Jennifer	

Treasurer	Team recommends using Wild Apricot for our payment system instead of Wells Fargo. There is a little risk as TEAM does not know the full process. TEAM is being trained by wild apricot. Mandy wanted a recommendation. A motion was made by Mandy and Roxy second the motion. Approved.	Mandy	
Communications/Website	The new website will be hopefully up for the Spring conference	Roxanne	
Education-SHRM/ HRCI/CHHR/Regional Consultant	No Updates	Jen B	
Membership	171 active members 32 Members that are overdue 5 new members in the last 30 days	Lisa	
ASHHRA	Chapter management is due April 1. ASHHRA Awards are due May 1, 2019 A nominating committee –Chad, Jennifer and Rachel Outstanding Chapter leadership award- Excluding board Outstanding Chapter Officer Award- Normally Past President Chapter management-Lois Chapter Communication Award- Authored a article or book HR Visionary award-Exemplary service and ASHHRA model Mentorship award-	Karen	Chad will set up call.
Salary Survey	No update	Brad	
Scholarship	No update	Chrissy	
Business Partner Liaison	Spring Conference-11 Business Partners-\$17,000 Fall Conference-2 Business Partners	Paula	

Chapter Management	Lois will be ready to submit for April 1 deadline	Lois	
Member at-Large	No updates	Heidi and Rachel	
Other Discussion			
	Next meeting: Conference call on April 19, 2019	Conference Call	
	Meeting adjourned at 12:44pm		
	Respectfully submitted Jennifer Gryte HHRAM Secretary		